



Mary McLeod Bethune Literature/Technology Elementary School

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Mary Haynes-Smith

Principal

SAMPLE LETTER

Letter must be signed

Parent Information Letter Response to Intervention (RTI)

Dear Parent/Guardian,

Mary McLeod Bethune Elementary School believes in providing the highest quality of education for every student. To meet this goal, we have a three-tiered approach to instruction. This process, known nationally as Response to Intervention or RTI is an approach to identify and provide early intervention to students. Each tier provides additional support beyond the core curriculum. Students needing supplemental instruction/interventions will be monitored frequently to ensure students meet grade level expectations.

The process is divided into three tiers. Interventions may be academic or conduct related. Below is a brief overview of the Tiers.

Tier One:

- The core curriculum and instruction
- Taught to every student in the homeroom or departmental setting
- Ongoing, universal assessments

Tier Two:

- Additional support
- Two to three times a week
- Minimum of twice a month progress monitoring for target skills
- Flexible strategies based on student learning styles and need
- Smaller group setting

Tier Three:

- Intensive, additional support
- Five times a week
- Weekly progress monitoring for target skills
- Flexible strategies based on student learning styles and need
- Smaller group setting

Students' participation in the Tiers explained above is flexible and needs based. The goal of RTI is to ensure success for every student in Tier One. The placement of students in the Tier is determined through teacher collaboration and assessment data-analysis.

At this time, your child _____ is moving to:

_____ Tier Two

_____ Tier Three

Mary McLeod Bethune Elementary School recognizes that all students learn differently. We are committed to helping all students succeed. Therefore, we ask for your support in implementing this three-tiered approach to meet the academic and behavior needs of your child along with all students in our school.

Our school-wide screening tools for reading, DIBELS (K- 3RD), TELD (PRE-K) , ISTEOP (3RD -6TH) and SCANTRON (2ND -6TH) will be administered to all students three times during the school year to determine the students who are at or above benchmark and students who will need supplemental instruction to meet grade level expectations. Data from these tools and a variety of other sources will help us provide students with the best instruction. Information from assessments will guide instruction and keep the school and you aware of how your child is progressing.

We look forward to sharing additional information as we progress through the school year. As always, do not hesitate to contact your child's teacher or me if you have questions or concerns.