



Summary of Legal and Contractual Obligations on Pupil Progression Plans

This informational overview is a general reference guide intended only to clarify for schools relevant legal and contractual obligations, including OPSB Policy. It is NOT a substitute for understanding federal and state guidelines and/or the appropriate state and local policies nor is it a comprehensive description of all applicable legal and contractual obligations. Additionally, it is not meant to explain or delineate OPSB strategic priorities.

OPSB expects all charter schools and charter school operators to comply with the state’s requirements for Pupil Progression Plans in BESE Bulletin 1566.

Summary Overview of Pupil Progression Plan Expectations	
Submission Requirements	<ul style="list-style-type: none"> • Must annually submit a Pupil Progression Plan to the LDE by each year’s required due date (e.g., in 2018, the required due date was February 1, 2018) • Must submit a PPP to OPSB’s Office of School Performance, in accordance with the Office’s annual reporting calendar
Grade 4 Requirements	<p>According to the LDE’s “School System Promotion Guidance” from the 2017-2018 school year, academic plans must:</p> <ul style="list-style-type: none"> • “Place students who score below “Basic” in at least two core subjects (ELA, math, science, social studies) at the end of Grade 4 on an individualized academic improvement plan.” • Do the following: <ul style="list-style-type: none"> ○ “Address each core subject in which the student scored below ‘Basic’” ○ “Include at least two interventions, deemed allowable by the state, per core subject” ○ “Be signed by the parent/legal guardian, following discussion of the plan” ○ “Continue until the student achieves ‘Basic’ in the core subjects that led to the development of the plan”
Grade 5-7 Requirements	<ul style="list-style-type: none"> • Plans “must have students placed on an individual academic improvement plan at the end of Grade 4 continue to receive intervention supports until the student achieves ‘Basic’ in the <i>same core subjects</i> that led to development of their individual academic improvement plan”. (LDE “School System Promotion Guidance” from 2017-2018)
Grade 8 Requirements	<ul style="list-style-type: none"> • Should require students to “score at least ‘Basic’ in either ELA or math and ‘Approaching Basic’ in other subjects to be promoted to Grade 9.” (LDE “School System Promotion Guidance” from 2017-2018) • Must determine the “appropriate placement in ninth grade or transitional ninth grade for students who transfer to the charter school from another state or country, no later than October 1 of each school year”. (LDE “School System Promotion Guidance” from 2017-2018)
High School Requirements	<ul style="list-style-type: none"> • Must require students to pass the required end-of-course tests in addition to completing the required minimum number of Carnegie units of credits to receive a high school diploma (BESE Bulletin 1566)
Requirements for Summer Remediation Programs	<p>In accordance, with BESE Bulletin 1566, summer remediation programs for students in 4th or 8th grade who do not meet their grade level’s respective “promotion and support standards” must:</p> <ul style="list-style-type: none"> • Be offered at no cost. • Include transportation to and from the remediation summer site.

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	<ul style="list-style-type: none">• Use curriculum determined by the LDE to be fully aligned to Louisiana State Standards• Be instructed by teachers who were rated “Highly Effective” or “Effective: Proficient” pursuant to the teacher’s most recent evaluation or have achieved a value-added rating of “Highly Effective” or “Effective: Proficient” on the most recent evaluation
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References: BESE Bulletin 1566; 2017-2018 Pupil Progression Plan Template

Additional Resources

Definition of Pupil Progress Plan	Pupil Progression Plans are the policies and guidelines local school districts use to determine whether students will be promoted to the next grade, retained in the current grade, or advanced (or skipped) to higher grades. The Pupil Progression Plans also outline the criteria for high school graduation.
2017-2018 Promotion Guidance and FAQs	https://www.louisianabelieves.com/docs/default-source/policy/school-system-promotion-guidance-2017-2018.pdf?sfvrsn=10
Louisiana Graduation Requirements and Resources	https://www.louisianabelieves.com/courses/graduation-requirements
BESE Bulletin 1566 (Updated March 2018)	http://bese.louisiana.gov/documents-resources/policies-bulletins

Whom should I contact if I have questions? PPP@la.gov

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