

Education Management Systems

JOB DESCRIPTION

Job Title: **President**

Dept: _____

Reports To: **Board of Directors**

Work Class: _____

FLSA Status: _____

Exempt _____

General Summary:

The primary goal of this position is to lead and carry out the instructional leadership team goals of 100% CAHSEE pass rates 100% retention and all charters achieving a 9 or 10 compared to similar schools in a state wide ranking. Manages and directs the organization toward its primary goals. Leads and develops executive and department managers. Sets and models behavior and values. Responsible for the organization's prudent business and educational practices. This position provides direct instructional administrative support 25% of the time.

Essential Functions include, but are not limited to the following:*

Performs the following duties personally or through subordinate managers.

- Plans, coordinates, and controls the daily operation of the organization through the organization's managers. Provides wisdom and leadership to subordinate managers and teachers. Along with the Vice President, hires, develops and reviews subordinates. Meets with subordinates regularly to get updates and provide advice. Meets with charter leaders, teachers and students.
- Along with the Vice President, establishes current and long range goals, objectives, plans and policies. Checks progress and adjusts direction. Reports progress to the Boards, districts and state through subordinate managers. Sets teaching standards and teaching policies.
- Meets with Board of Directors, charters and state educational officials to report on educational and financial progress.
- Member of the Instructional Leadership Team to create student curriculum and direction. Provides creative inspiration for educational innovations. Makes improvement recommendations for experiential learning and Curriculum. Provides creative ideas to keep the organization and teachers moving toward educational achievement goals.
- Meets with students, parents, and teachers. Coordinates all graduations and meets all graduating students. Speaks at graduation.
- Supervises public relations and represents the organization in the best light at meetings and government reviews. Works with outside firms and consultants to further the understanding of independent study and charter schools.
- Responsible for compliance to the complex laws governing charter schools. Works with outside legal advisors and with associations to help improve and interpret charter law. Trains subordinates to understand the laws and regulations.
- Dispenses advice, guidance, direction, and authorization to carry out major plans, standards, and procedures consistent with established policies and Board approval with all charter and teacher personnel.
- Meets with organization executives to ensure that operations are being executed in accordance with the organization's policies.
- Member of the Finance Committee, supervises all financial decisions. Along with the Vice President, oversees the adequacy and soundness of the organization's financial structure. Meets weekly with accounting and instruction to measure progress. Sets and reviews budgets.
- Supervises purchasing director and educational curriculum budget.
- Reviews operating and academic results of the organization and compares them to established objectives. Takes steps to ensure that appropriate measures are taken to correct unsatisfactory results.
- Directs investigations and negotiations pertaining to existing and new sites, expansion or potential contracts with districts. Meets with charter personnel and districts to develop growth and new locations. Approves facilities budgets.
- Establishes and maintains an effective system of communications throughout the organization. Meets annually with all charter teachers to provide inspiration and reaffirm values and goals.
- Represents the organization with CDE, various school districts, superintendent groups, and the public. Attends appropriate educational related functions.
- Responsible through subordinate supervisions for human resources management and costs. Approves positions, hires, promotions, and non-voluntary terminations. Interviews corporate personnel and school staff

Knowledge, Skills and Abilities Required:

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JOB DESCRIPTION

- Great heart for students, curious and creative mind. A love of education and the development of children.
- Ability to read, analyze, and interpret technical and regulatory information, financial reports, and legal documents.
- Ability to respond to complex inquiries or complaints from parents, districts and State offices or members of the business community.
- Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, state offices, and/or boards of directors.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret and provide an extensive variety of technical instructions that deal with several abstract and concrete variables.
- Ability to manage staff, financial matters, and educational services.
- Positive supportive outlook.
- Good negotiator and problem solver.
- Excellent communicator.
- Strong leadership skills, Excellent supervision skills
- While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, and taste or smell. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include; close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Must be able to travel up to 20% of the time.

Education and Experience:

- More than 18 years related experience as a top executive of a large charter school operation; or equivalent combination of education and experience.
- Credentialed teacher
- Doctorate or experience equivalent.
- Knowledgeable about charter and school regulations.
- Ability to analyze and interpret complex and technical journals, financial reports, and legal documents.
- Ability to respond to complex inquiries or complaints from educators, regulatory agencies, or members of the business community.
- Ability to effectively present information to top management, public groups, and/or boards of directors.

*The specific statements shown in each section of this description are not intended to be all inclusive. They describe the general nature and level of work being performed and/or represent typical elements and criteria considered necessary to successfully perform the job. The Company retains the discretion to add to or change the duties of the position at any time.

JOHN HALL

EXECUTIVE PROFILE

Innovative CEO who creates strategic alliances with educational leaders to effectively work with and support at-risk 7-12 grade students. Builds and retains high performance teams by hiring, developing and motivating skilled professionals.

SKILL HIGHLIGHTS

- Small business development
- Product development
- Project management
- Business operations organization
- Budgeting expertise
- Negotiations expert
- Employee relations
- Self-motivated
- Strategic Planning
- Revenue and Market Expansion

CORE ACCOMPLISHMENTS

- Co-founder and CEO of 14 for-profit and not-for-profit charter schools with 80 learning center locations across four states.
- Positive track record of serving minority and low-income students.
- Successfully opened and operate a resource center specifically aimed at providing drop-out recovery to LGBTQ youth.
- Annual API scores of all charter schools operating in our program consistently exceed those of the "[Annual] California Continuation High Schools Selected for Model Status by State Chief Tom Torlakson".
- Program's 2013-2014 student success rate was 97.2%

PROFESSIONAL EXPERIENCE

02/2002 to Current

Co-Founder, CEO

Pathways In Education - IL, CO, CA, TN, LA

Co-founded Pathways in Education, a non-profit organization focused on assisting teenagers at risk of dropping out of school. Pathways has a number of schools and program locations in California, Illinois, Colorado, Tennessee, and Louisiana where students are exposed to social emotional and experiential learning, life and job skills, and academic recovery.

01/2002 to Current

Co-Founder, CEO

Education Dynamics, Inc. - Pasadena, CA

Established Education Dynamics, Inc. (EDI). EDI builds, supports and provides leading edge technology services to schools and districts across the nation. EDI's expertise is in software solutions, networking, telephony, VOIP, web hosting, emails and overall communication services.

05/2001 to Current

Co-Founder, CEO and President

Opportunities For Learning - CA

Co-founded Opportunities for Learning Public Charter Schools (OFL), a sister company to Options for Youth. OFL currently serves students at 35 school sites throughout Los Angeles, Ventura, Orange, and Fresno Counties. OFL is committed to working with students who have felt lost or under served in the traditional school system. OFL is a tuition free, WASC accredited program that encourages students to complete high school graduation requirements and fulfill college goals and career passions.

12/1988 to Current

Co-Founder, CEO

Options For Youth - CA

Co-founded and established Options For Youth (OFY) Public Charter Schools. Currently, OFY has 30 non-traditional learning environments in San Bernardino, Los Angeles, and Sacramento Counties that are committed to providing alternative educational programs for at-risk students. OFY is fully accredited by the Western Association of Schools and Colleges (WASC) and is dedicated to the academic success of every student by providing a safe and comprehensive educational experience.

09/1971 to 06/1987

Teacher and Acting Dean of Students

Los Angeles Unified School District - Hollywood, CA

- In charge of disciplinary action for students including opportunity transfers
- Taught history to 10-12 grade students
- Assistant Varsity Football Coach
- Boys Swimming Coach

09/1969 to 06/1971

Inner-city Teacher

Verbim Dei High School - Los Angeles, CA

Taught 9-12 grade students in history

EDUCATION

1967

Bachelor of Arts: History

California State University- Northridge - Northridge, CA

Two years of post-graduate studies: Theology

Princeton Theological Seminary - Princeton, New Jersey