Kelley Hubbell Francis, LCSW

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Profile

An enthusiastic, flexible, energetic leader seeking to utilize experience working with children and families in school, home, and community settings on an administrative level

Education

Davidson College, Bachelor of Arts in Sociology, May 2003

Washington University in St Louis, **Master of Social Work.** May 2008. *Scholarship recipient*

Experience

KIPP New Orleans Schools | New Orleans, LA

Manager of Clinical Services, current

Oversees and manages the professional development and performance of the clinical services teams for a network of 11 charter schools within the KIPP New Orleans region. Directly supervises 4 staff members and indirectly manages 40 school based staff members. Provides support and development to social workers, counselors, school psychologists, speech language pathologists, and nurses. In addition, provides support and development to the regionally RTI Coordinators to ensure strong implementation of academic and behavior interventions across all schools. Assist in the collection of academic and cultural data to demonstrate effectiveness of clinical services. Created region wide goals for all clinical services and created strategies to monitor progress of regional programs.

Abramson Sci Academy | New Orleans, LA

Director of Mental Health Services, 2008 - 2017

As a founding member of the Sci Academy team, I built a comprehensive mental health department to include a range of services from whole school programming to individual and group counseling. Provided ongoing professional development to school staff regarding specific mental health needs for students in an urban school population. Created response to intervention module for behavioral health needs across campus. Created baseline documentation guidelines for mental health services. Used specific data to define the impact and effectiveness of mental health services on the school and network level.

Network Content Lead, 2015- 2017

Collaborate with Director of Scholar Support at the network level to define the essential structures and goals for Mental and Behavioral Health across the Collegiate Academies network of schools. Define what excellent counseling and behavior intervention looks like across a continuum of needs. Assist school leaders in supporting their school based mental health staff in achieving goals.

Whiteside School District | Belleville, IL

School Social Work Intern, August 2007 - May 2008

Perform the responsibilities of a school social worker to students on the elementary, middle, and high school levels. Provide therapeutic interventions to students in regular and special education, address students' social/emotional needs, and advocate for families within school district.

Family Support Network | St. Louis, MO

Clinical Practicum Student, January 2007 - August 2007

Provide in-home family/individual therapy, parent education, follow up treatment, and community collaboration to families that are at risk for child abuse and neglect. Develop, coordinate, and implement treatment plans for families referred to the agency's School Links Program and Project First Step.

Bright Horizons Family Solutions | Charlotte, NC

Lead Preschool Teacher, May 2004 – November 2005

Provide a safe and nurturing classroom environment for 18 children that promotes the social, emotional, physical, and intellectual development of each child in a classroom setting.

Youth Villages | Memphis, TN

Transitional Living Specialist, September 2003 – April 2004

Work with at-risk adolescents on transitioning from family or group home environments to independent living utilizing a home based treatment model known as Multi-Systemic Therapy.

Intercept Worker, September 2003 – April 2004

Provide Multi Systemic therapy to at risk families to improve home environment and increase the family's probability of success. Refer families to effective community resources that involve children in pro-social activities and provide caregivers with financial and mental health assistance.

Certifications

- Licensed Clinical Social Worker, July 2015-current.
- Certified in Cognitive Behavior Intervention for Trauma in Schools
- Certified in Psychological First Aid
- Facilitator in Making Educators Partners in Suicide Prevention & Lifelines: Suicide Prevention Program
- Certified in Skills for Psychological Recovery
- Certified in Darkness to Light Stewards of Children Training
- Certified in Trauma Focused Cognitive Behavioral Therapy (TF-CBT)
- Facilitator of Restorative Justice Practices in Schools.

Jessica Taylor

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Award winning educator dedicated to teaching the whole child. Solid background in special education and curriculum development for scholars with moderate to severe needs as well as a sought-after peer professional delivering high-quality and relevant professional development seminars.

EXPERIENCE

KIPP - KNOWLEDGE IS POWER PROGRAM: 2007 – 2017
KIPP NEW ORLEANS SCHOOLS; *New Orleans, LA*

Lead Curriculum Writer: 2016 – Present
New Orleans region, LA

- Successfully develop and supervise curriculum development to align programming to state standards in all subject areas designed to meet the needs of K-8 students enrolled in a specialty program for scholars with moderate to severe special needs.

Academic and Functional Skills Professional Learning Community Leader and Teacher Coach: 2012 - Present

- Consistently work with 7 schools across the KIPP New Orleans region building a collaborative team of teachers.
- Lead weekly seminars coaching and consulting peer teachers and special education coordinators helping to build a positive learning environment concerning relevant and rigorous expectations for all scholars.
- Design and present interesting, ongoing high-quality professional development to groups of teachers on a quarterly basis that builds on teacher exceptions and unique, tested methods of execution.

Special Education Teacher and Case Manager: 2011 – Present
KIPP MCDONOGH 15 PRIMARY SCHOOL FOR THE CREATIVE ARTS; *New Orleans, LA*

- Continuously develop ambitious short-term and long-term *Individualized Educational Program* (IEP) goals to drive high quality, engaging instruction for all students tailored to each individual's needs.
- Routinely collect consistent data per each IEP to ensure strong academic, social and behavioral growth for scholars with moderate to severe needs.
- Conduct regular communication and collaboration with parents, guardians, care givers, general education teachers and related service providers to ensure each student makes strong academic and social progress.
- Provide ongoing commitment to an extended school day and school year which goes beyond classroom instruction.
- Participate in continuous coaching on classroom management, lesson execution and long-term planning.
- Manage and provide training for para-professionals through weekly team meetings and professional development.

Pre-Kindergarten Fellow/1st Grade Intervention Teacher: 2007 - 2011
KIPP MCDONOGH 15 PRIMARY SCHOOL FOR THE CREATIVE ARTS; *New Orleans, LA*

- Worked alongside lead teachers to implement rigorous academic interventions to help meet the needs of all scholars.
- Helped with curriculum development, relative to the specials needs of the classroom population which meant creating programs outside of the educational norm.
- Collaborated with lead teacher to communicate individual scholar's needs to family, guardians and caregivers.

EXPERIENCE continued

Pre-school/Daycare provider: 2002 - 2004

UW Children's Center, Seattle, WA; 2002 – 2004 and Stepping Stones, Montessori New Orleans, LA; 2004

- Supervised children during all activities including meal times and clean up.
- Maintained appearance, cleanliness and safe environment of classroom and equipment.
- Counseled children when social, academic, or adjustment problems arise.
- Communicated appropriate information to parents.

HONORS

Harriet Ball Excellence in Teaching Award Winner: 2016

KIPP NATIONAL NETWORK: *Presented during annual nation conference, Atlanta, GA*

- Honors individuals demonstrating leadership and dedication in improving outcomes for students in educationally underserved communities.

"Find a Way or Make It" Award: 2016

KIPP NEW ORLEANS SCHOOLS

- Recognized for hard work in implementing innovative changes and improvements that advance the KIPP network.

KIPP Teacher Spotlight Award: 2016

KIPP NEW ORLEANS SCHOOLS

- Recognized for excellence in teaching at a regional professional development event.

Education and Certifications

Louisiana State Teachers Certification: Level 2: Pre-Kindergarten – 3rd grade	2007 – Present
Louisiana Autism Spectrum and Related Disabilities Project (LASARD) Team Member	2014 – 2016
KIPP School Leadership Program Training	2014 – 2015
Online Level 1 Applied Behavior Analysis (ABA) training, Special Learning	2013
Network-wide professional development, weekly and quarterly participant	2007 – 2017

Masters of Education in Curriculum and Instruction: coming summer 2017

UNIVERSITY OF NEW ORLEANS; *New Orleans, LA*

Concentration: Special Education Early Intervention

Bachelor of Arts Degree: 2007

TULANE UNIVERSITY; *New Orleans, LA*

Major: Psychology and Education

Practicums: Newcomb Early Childhood Center, Lusher Elementary School. Banneker Elementary School, KIPP McDonogh 15 Primary School

Reference available upon request

James P. O'Donnell

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Professional Profile

For over a decade, I have served as an advocate for individuals with disabilities in both the education and human services fields. I have prioritized my professional development to build an array of skills in managing adults, instructional coaching, curriculum design, community building, and public policy. My interpersonal and logistical skills, as well as my experience in leading successful teams, have served as an asset for all of my former organizations and the students impacted by my work.

Education & Training

M.S.Ed., Educational Leadership
Graduate School of Education
The University of Pennsylvania
Philadelphia, PA
Awarded August 2016

Leadership Development & Mentoring
MATCH Leadership Coaching Program (MLCP)
New Orleans, LA
June 2014-May 2015

Leadership Institute
New Leaders Council - Louisiana
New Orleans, LA
January 2012-June 2012

Teacher Certification (1-12 Mild/Moderate Special Education)
Teach for America/TNTP
Baton Rouge, LA
August 2010-May 2011

B.S., Social Work
School of Social Welfare
Stony Brook University
Stony Brook, NY
Awarded May 2010

Professional Experience

June 2016-Present
Manager of Student Support Services, KIPP New Orleans Schools, New Orleans, LA

- Manage operations of network-wide student support services across eleven schools including budgeting, grant management, state and federal funding, compliance, instructional supports, curriculum development, and dispute resolution.
- Provide technical assistance and special education leadership development to Student Support Coordinators, school leaders, and allied professionals
- Facilitate professional development and training for both special education and general education teachers on topics related to behavior management and student support

July 2013-May 2016
Dean of Student Support, KIPP Leadership Academy, New Orleans, LA

- Expanded services being offered by Type 5 charter school from a "full inclusion" model to a full-continuum of support services for both students with identified disabilities and the larger student body through deliberate staffing, scheduling and community partnerships.

Professional Experience (Continued)

- For three consecutive years, the rate of students with IEPs meeting literacy growth goals have surpassed the rates of general education students as measured by NWEA's MAP test.
- Managed and coached a team of full-time staff consisting of teachers, paraprofessionals and clinicians, as well as additional part-time contracted service providers such as OT, PT and APE.
- Founded KLA's first behavioral support program for the 2015-2016 SY providing focused programming for six students with intensive social-emotional needs.
- Provided technical assistance to network's other SPED coordinators regarding discipline, legal compliance and MFP/IDEA funding on an as-needed basis.

June 2013-July 2013
Summer Leader Fellow, Building Excellent Schools, Boston, MA

- Following orientation in Boston, planned Freedom Preparatory Academy's expansion in Memphis, TN from a single-site charter school to a K-12 CMO.

August 2012-May 2013
Inclusion Specialist, Mentorship Academy of Digital Arts, Baton Rouge, LA

- Served as 504 Coordinator for Type I charter school focused on project- based learning.
- Coached general education teachers on best practices for meeting the needs of students with disabilities within an inclusive environment.
- Completed biannual Compass evaluations for all teachers per Louisiana Act 54.

June 2012-July 2012
Corps Member Advisor, Teach For America - Delta Institute, Cleveland, MS

- Mentored and coached team of twelve teachers during their first teaching experiences.

June 2011-July 2011
School Manager, Teach For America - Delta Institute, Cleveland, MS

- Planned logistics and operations for K-12 school site hosting 90 teachers in training, 300 students, and 15 staff including meals, transportation, facilities and campus safety.

August 2010-May 2012
Special Education Teacher, East Feliciana Middle School, Clinton, LA

- Appointed Special Education Chairperson for 2011-2012 school year.
- Served as PBIS facilitator, leading to a 50% decrease in office referrals.

September 2009-May 2010
Clinical Intern, Hope House Ministries, Port Jefferson, NY

February 2008-May 2010
Medical Counselor, YAI/National Institute for People with Disabilities, New York, NY

September 2007-May 2008
Psychoeducational Intern, The Sayville Project, Sayville, NY

June 2005-January 2008
Senior Direct Service Professional, United Cerebral Palsy of Suffolk, Commack, NY

Professional Affiliations

Educator All-Star; Stand for Children - Louisiana

- Served on the organization's Teacher Preparation and Evaluation committee 2014-2016.
- Testified for LA State House of Representatives regarding special education teacher evaluations.
- Presented "Co-Teaching Relationships" seminar at 2016 Advocacy Conference in Lafayette, LA.

2012 Fellow; New Leaders Council - Louisiana

- Served as Logistics Chair for 2013 Institute

Grant Reviewer; Orleans Parish Citywide Exceptional Needs Fund (CENF)

- Participated 2017 and 2018

Member; Leadership for Educational Equity (LEE)

- Attended LEE's National Organizing Workshop at Johns Hopkins University in December 2014.
- Attended LEE's National Policy and Advocacy Workshop in Boston in August 2017.
- Attended LEE's Southern Public Leadership Institute in Atlanta in March 2018.

Member; Associated Professional Educators of Louisiana (A+PEL)

Member; Council for Exceptional Children (CEC)

- Attended CEC National Convention in 2017 and 2018.

Member; Council of Administrators of Special Education (CASE)

Member; Council for Children with Behavioral Disorders (CCBD)

References

Available upon request.